|  |  |  |
| --- | --- | --- |
| **Translation/Interpretation service registration** | Date |  |
| Recipient |  |
| Supporter |  |
| Service Category | □ Interpreting  □ Translation  Language: |

|  |  |  |  |
| --- | --- | --- | --- |
| **Registration information** | | | |
| Name  (Organization) |  | Date of Birth |  |
| Country |  | Occupation |  |
| Phone no. |  | E-mail |  |
| Language | |  |  |  | | --- | --- | --- | | □ English | □ Chinese | □ Indonesian | | □ Russian | □ Japanese | □ Other ( ) | | □ Uzbek | □ Vietnamese |  | | | |
| Requested Date | Year month day ( ) | Time | : ~ : |
| Requested Place & Dept. |  | | |
| Content |  | | |

I would like to apply for the BGCF translation and interpretation service.

Year Month Day

|  |  |  |
| --- | --- | --- |
| Applicant’s | Affiliation | : |
| Name | : |

**Busan Global City Foundation**

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| **[Application Notice]**  1. All applications and cancellations are made through the Busan Global City Foundation.  Applications and cancellations made NOT through BGCF will not be accepted and penalties may be imposed.  2. Cancellation of the day is considered as No-Show.  ※ No-show is applied for an applicant or a supporter who doesn’t appear on the requested place for 30mins without notice.  3. BGCF can impose a penalty to no show in accordance with operating regulations and the no show may pay for an activity cost of the BGCF supporter.  4. If the service is not provided due to an organization or an applicant, they should issue the contents certification for a supporter.  5. The service registration is not available for 3 months if an applicant canceled this service more than 3 times. |
| **[Personal information collection]**  1. Personal information collection and purpose of use: Sending service-related information  2. Collection items (required field): Phone no., email address, mobile no.  3. Possession and usage period of personal information: For 3 years  4. Disagreement on personal information collection and usage: The service registration is unavailable. |
| **□ Agree □ Disagree** |